

Freshman Resident Parking Exemption Policy

For Academic Requirements/Hardships/Special Circumstances

Policy: Freshman Resident Students (students living on campus who have not completed at least 24 academic credits) are not permitted to register or park a vehicle on campus. Freshman resident students who park a car on campus in violation of this policy are subject to ticketing and towing of the vehicle.

Process for Exemption: Complete the attached application form and return it to the Parking Services and Connect Card Office along with required documentation. The Parking Services and Connect Card Office will review the request and notify you of a decision as soon as possible.

Possible Exemptions

Medical Situations: Students with serious medical conditions that require personal transportation may request an exemption by completing the [Bridgewater State University Student Medical Parking Application](#).

Academic Requirements: Students that need personal transportation to an off-campus location to fulfill academic requirements may request an exemption by doing the following:

1. Complete the attached application form.
2. Attach a detailed letter explaining the academic circumstance and why personal transportation is necessary.
3. Provide documentation from the professor and from the department head that this is a necessity.

The Parking Services and Connect Card Office will consider these requests on a per semester basis, and if the exemption is granted, it will only be for the duration of the class or assignment. The exemption will not be granted if there is convenient/accessible public transportation to the assigned location.

Special Circumstances/Hardship: Students with a unique situation may request an exemption by taking the following steps:

1. Complete the attached application form.
2. Attach a detailed letter explaining the special circumstance and why personal transportation is necessary.
3. Provide documentation to substantiate the claim.

***Please note that transportation to on-campus or off-campus jobs are not considered a special circumstance/hardship.**

Freshman Resident Parking Exemption Form

Name: _____ Banner: _____

Permanent
Address: _____
Street City State Zip

Phone: _____
Home Phone # Cell Phone #

Campus
Address: _____

E-Mail address: _____

Return this form with the required documentation to:

Parking Services and Connect Card Office
Attn: Exemptions
Hunt Hall, Room 001
Bridgewater State University
Bridgewater, MA 02325

Phone (508) 531-2897