

Bridgewater State University Employee Medical Parking Policy

Policy:

Bridgewater State University employees with a documented medical need may obtain special permission to park in closer proximity to their office building. A valid faculty/staff decal is required on the vehicle in order to obtain the temporary medical hangtag.

Dr. Alan Comedy, Disability Compliance Officer in the Office of Affirmative Action/Equal/Disability Compliance, with medical documentation will determine the severity of immobility on a case by case basis. BSU will provide reasonable parking accommodations.

State-issued Handicap Parking placards are required to park in Handicap Parking spaces.

Process to obtain closer parking accommodations due to medical need:

Complete the Bridgewater State University Reasonable Accommodation Request Form which can be found at the [Office of Affirmative Action/Equal/Disability Compliance website](#). Please return the form with medical documentation to the Office of Affirmative Action/Equal/Disabilities Compliance. Once reviewed and approved by Dr. Alan Comedy, Disability Compliance Officer, approval will be faxed/emailed to the Parking Services and Connect Card (PSCC) Office. The Disability Compliance Officer will determine the length of time the medical parking privilege will be needed. The employee will be notified by Office of Affirmative Action/Equal/Disability Compliance and will be instructed to obtain the temporary medical hangtag at the PSCC office. The PSCC Office will notify Facilities, Management and Planning Office to arrange signage for a temporary reserved space in the appropriate parking lot.

