BRIDGEWATER STATE UNIVERSITY
PREREQUISITE OVERRIDE FORM

(This form is used to enable registration into a course only. It has NO impact on a student’s degree audit.)

At the time of registration, students must have met the required course prerequisites, or obtain approval for a prerequisite override from the chairperson of the department offering the course. This form may be used for that purpose. For a prerequisite course taken at institutions other than BSU, a transcript and, in some cases, a course description may be required prior to approval.

NOTE: This form may NOT be used to override the prerequisite of “Admission to the Professional Education Program” for licensure courses taught in the College of Education and Allied Studies. Professional Education exemptions, if any, must be submitted on the form “Request for a Student to Take an Upper Level Professional Education Course without Formal Program Admission” which is available in all College of Education and Allied Studies departments.

Student name:  __________________________________________  BANNER ID 0  

Semester/session and year (ex., Fall 2015) __________________________________________

Course in which you wish to enroll: __________________________________________

Course title: __________________________________________

(ex. ENGL 101)

STUDENT SIGNATURE ____________________________ DATE __________

PREREQUISITE(S) BEING OVERRIDDEN:

___ This prerequisite applies to any section of the course identified above.

___ This prerequisite applies ONLY to the section with the following CRN: __________

Please check all that apply and identify specific prerequisite. For Professional Education, see NOTE above.

___ prerequisite course(s) __________________________________________

___ co-requisite course(s) __________________________________________

___ program/major/class restriction __________________________________________

___ other __________________________________________

Approval signature(s)*:

Chairperson of department offering the course: __________________________________________ Date __________

Instructor: __________________________________________ Date __________

* Where the prerequisite states “Consent of the Instructor,” either the chairperson or the instructor may approve the override. In some cases, the chairperson requests the signature of the instructor.

This form overrides prerequisites only and does not authorize enrollment above course limits.

This signed form may be submitted to the Registrar’s Office 48 weekday hours BEFORE web registration, or along with the Registration Form for in-person, mail or fax registration.

Revised: 3/6/15