

Track Viewing Statistics in Blackboard

Statistics can be generated for individual items and external links in your course. This tool is especially helpful when you want to gather statistics pertaining to when students access a specific item.

1. When adding an item or assignment in your Blackboard course, check **yes** next to **Track Number of Views**.

AVAILABILITY

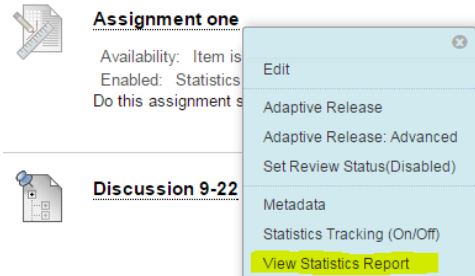
Make the Assignment Available
This assignment cannot be made av

Limit Availability
En

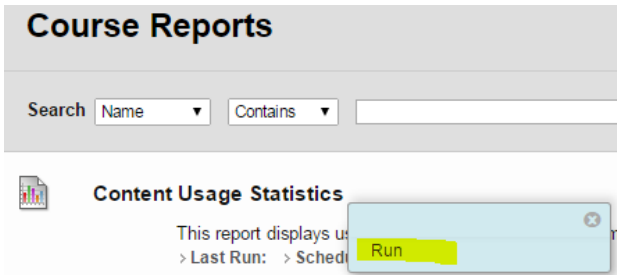
En

Track Number of Views

2. To retrieve statistics on the item later, click on the drop down arrow next to the item and select **View Statistics Report**.



3. After you click **View Statistics Report**, click the grey arrow to open the options menu, then click **Run** to generate a report.



4. Select your report format type (PDF, Word, Excel, html), highlight the names of the students, choose specific dates, and click **Submit**.

5. A report will then be generated based on your criteria. It will include Access/Date, Access/Hours of the Day, and Access Day of the Week.