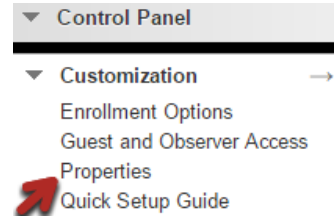


Making your Course Available

1. Log into Blackboard and proceed to your course site
2. Click to expand the *Customization* section of your Control Panel, then select **Properties**
3. Scroll down to the *Set Availability* section and choose **Yes** (please do not select “Use Term Availability” as this skews our records)
4. Click the **Submit** button. The course will be available to students immediately



SET AVAILABILITY

Make this course available to users?

Make Course Available

- Yes
- No
- Use Term Availability
(Spring 2015 is Available)