

# Adding your Profile Picture to Blackboard

1. Log into the Blackboard main page
2. Click on your name in the upper right hand corner of the page (*gray box*)
3. Click on the silhouette person icon in the top left of the pop-up window
4. Check the box to agree to terms, then enter your preferred email address
5. Choose "I do not have MyEdu account," then enter your information
6. Choose a privacy setting
7. Click view profile, then click the **Settings and Privacy** button (*blue box*)
8. Click **Change Picture**
9. Click **upload new**, then choose a picture from your computer
10. Edit picture to your liking and click **Save**

If you wish to change your picture at a later date, just click your picture in Blackboard and you'll be brought to your profile.