



# DEGREEWORKS

- Is BSU's official advising tool
- Lists all requirements that need to be completed in order to graduate, which includes:
  - A minimum of 120 credits
  - Completion of degree requirements (core & major requirements)
  - 2.0 GPA\* (some majors require a higher GPA)

# Overview

***This presentation will show you how:***

1. To access your DegreeWorks
2. To see / email the assigned advisor in your major(s)
3. To understand BSU's Core Skills and Core Curriculum requirements
4. To navigate and understand pre-requisites to a course
5. To view requirements in both of your majors if you are a double major
6. To run and process a *"What-if"* function if you want to explore other majors or if you are still *"undecided."*



# LOG ON

## *To access your DegreeWorks:*

1. Visit <http://www.bridgew.edu> to reach Bridgewater State University's home page.
2. From the BSU home page, click on **Quicklinks** located at the top righthand side of the home page.
3. Click **MyBSU**. This will bring you to the page, **Student Portal**.
4. In Student Portal, click on the **Infobear icon**.
5. Click on **Enter Secure Area**.
6. Enter your **Banner ID**.
7. Enter your **PIN** (typically six digits). Click **LOGIN**
8. From **Main Menu** - Click on **Student**.
9. From **Student** - Click on **Student Records**.
10. From **Student Records** - Click on **DegreeWorks**.
11. Your DegreeWorks Audit will now launch automatically.

# DegreeWorks Audit

***Please take a minute to review your audit:***

1. Find your advisor's name by clicking on the hyperlink of their name. This allows you to email them directly.
2. Check to see if you have any holds. If you do, please follow-up with that office to resolve.
3. Check your program/major; is it correct? If not, email your advisor about completing a change of major form.

Worksheets | Plats | Notes | Petitions | GPA Calc

Worksheets | Format: Student View | View | Save as PDF | Class History

History

What If

Look Ahead

Legend

- Complete
- Complete except for classes in progress
- Nearly Complete - see Advisor
- Not Complete
- (T) Transfer Class
- (\*) Key course number
- (\*) Prerequisite code for this course
- (C) Range of Classes

Student View as of 06/24/2019 at 11:09

Student	Classification
ID	Freshman
Advisor: Carey, Christyn K	Overall GPA: 0.000
Registration Holds: No Registration Holds	Advisor Type: Primary MAJL Advisor - Primary Program
Platen	Academic Standing: Not Assessed
	Transfer Hours: No Transfer Hours
	Distributional Hours: No hours

Test Scores

Test Description	Highest Score	Date Taken
511 Evidence-Based Read/Writ Score	550	02-JUN-18
512 Math Section Score	500	02-JUN-18
SMAM Mathematics-NewGen Arithmetic	244	27-APR-19
SMAQ Mathematics-Qn Res, Alg, Stats	252	27-APR-18
SWRT Writing Placement	2	23-MAY-19

Requirements: 19%

Degree Progress

Bachelor of Arts

The last 15 credit must be taken in residence

# DEGREEWORKS: CORE SKILLS

- Students take core skill and core (first year) seminar in their first year.
- There will be more detail on this later in the presentation.

<input type="checkbox"/>	Core Distribution						
<input type="checkbox"/>	Core Additional Distribution						
<input type="checkbox"/>	Program Requirements						
<input type="checkbox"/>	Major GPA and Residency Requirements						
<input checked="" type="checkbox"/>	<b>Core Skills</b>						<b>Catalog Year: 2019-202</b>
<input checked="" type="checkbox"/>	Writing Rhetorically	ENGL 101E	Writing Rhetorically	~	(3)		2019 FALL
<input type="checkbox"/>	Writing Rhetorically with Sources						
<input checked="" type="checkbox"/>	Foundations of Logical Reasoning	PHIL 111	Foundations Logical Reasoning	~	(3)		2019 FALL
<input checked="" type="checkbox"/>	Foundations of Mathematical Reasoning Requirement	MATH 144	Applied Calculus for Business	~	(3)		2019 FALL
<input type="checkbox"/>	Application of Quantitative Reasoning Skills Requirement						
<input checked="" type="checkbox"/>	<b>Core Seminars</b>						<b>Catalog Year: 2019-202</b>
<input type="checkbox"/>	First Year Seminar Requirement						

# DEGREEWORKS: CORE DISTRIBUTION

ALL STUDENTS MUST COMPLETE THE CORE DISTRIBUTION IN ORDER TO GRADUATE:

- 2 course in Fine & Performing Arts
- 3 courses in Humanities
- 1 Lab Science
- 1 Non-Lab Science (or additional Lab)
- 2 Social and Behavioral Science

**NOTE:** All BSU students must complete the Core Curriculum in addition to satisfying all requirements in their major(s) and earn 120 credits.

Core Writing, Spk Intensive & Spoken Communication						Catalog Year: 2019-2020
<input type="checkbox"/> Writing Intensive Requirement	Still Needed:	2 Classes in		with Attribute CWRT		
<input type="checkbox"/> Speaking Intensive or Additional Writing Intensive Requirement	Still Needed:	1 Class in		with Attribute CSPI or		
<input checked="" type="checkbox"/> Intro to Public Speaking or Oral Interpretation	THEA 210	Oral Interpretation	~	(1)	2019 FALL	
Core Distribution						Catalog Year: 2019-2020
<input type="checkbox"/> Fine and Performing Arts Requirement	Still Needed:	6 Credits in		with Attribute CFPA		
<input type="checkbox"/> Humanities Requirement	Still Needed:	2 Classes in		with Attribute CHUM		
<input type="checkbox"/> Laboratory Science Requirement	Still Needed:	1 Class in		with Attribute CNSL		
<input type="checkbox"/> Non-Laboratory or Laboratory Sciences Requirement	Still Needed:	1 Class in		with Attribute CNSN or		
<input type="checkbox"/> Social and Behavioral Sciences Requirement	Still Needed:	1 Class in		with Attribute CSOC		
			~	(3)	2019 FALL	
Core Additional Distribution						Catalog Year: 2019-2020
<input checked="" type="checkbox"/> Global Culture Requirement	GEOG 151	Human Geography	~	(3)	2019 FALL	
	HIST 131	World History to 1500	~	(3)	2019 FALL	
<input checked="" type="checkbox"/> Multiculturalism Requirement	GEOG 151	Human Geography	~	(1)	2019 FALL	
<input type="checkbox"/> United States and Massachusetts Constitutions Requirement	Still Needed:	1 Class in		with Attribute CUSC		



# DEGREEWORKS: HYPERLINKS

- Clicking on hyperlinks in DegreeWorks gives course descriptions, prerequisite, and scheduling information
- We will also cover how to find this information in InfoBear later in the presentations.

The screenshot shows a web browser window with the URL `1443/DashboardServlet-4.1.6/dashboard`. The main content area displays two course cards:

- 3 Credits Introduction to Art**  
This course is on painting, sculpture and architecture. Topics include a variety of media and technical processes. A museum visit is assigned each semester.
  - Core-Fine and Performing Arts
  - Core-Global Culture
- 3 Credits Introduction to Architecture**
  - Core-Fine and Performing Arts
  - Core-Global Culture

Below these cards, a table lists requirements for a course:

Requirement	Course	Description
Requirement	GEOG 151	Human Geography
Requirement	HIST 131	World History to 1500
Requirement	GEOG 151	Human Geography

At the bottom, a red banner indicates: **Still Needed: 1 Class in** with Attribute CUSC.

Course Information - Google Chrome  
 dgw1-prd.bridgew.edu:8443/DashboardServlet-4.1.6/dashboard

**ENGL 226**    3 Credits    **Writing About Writing**

Prerequisite: ENGL 102, which may be taken concurrently; open to English majors and... As the gateway course to the Writing and Writing Studies concentration and minor, this... students to writing as a subject of inquiry. Students explore their own experiences with... landmark research on writing, investigate topics related to writing, and learn more about... writing and writing research at BSU and beyond.

Prerequisites: **ENGL 102<sup>CC</sup>** minimum grade of D- or **EN 102** minimum grade of D-  
<sup>CC</sup> indicates the class may be taken concurrently with ENGL 226

Sections:	Term	Campus	Schedule Code	Crn	Section	Seats Open	Course Title	Instructor	Bldg/Room
	2019 FALL	Main	LEC	91083	001	0 (out of 20)	Writing About Writing	A Doyle	LIB / LIB01

Catalog Year: 2018-2019    Credits Required: 36  
 Credits Applied: 0

You have completed or have in progress 0 credits - a minimum of 36 additional credits are required, as well as the completion of all specific graduation requirements detailed in this advising worksheet.

ENGL 102. Credit earned for ENGL 101, 101E and ENGL 102 may not be applied to the major. ENGL 204 may be

Still Needed: **1 Class in ENGL 226\***    \* = pre-req;

Still Needed: 1 Class in ENGL 203\*

Still Needed: 1 Class in ENGL 223\*

Still Needed: 1 Class in ENGL 234\*

Still Needed: 1 Class in ENGL 314\* or 320\* or 321\* or 322\* or 335\* or 340\* or 341\* or 342\* or 343\* or 360\* or 370\* or 380\*

1 Class in ENGL 312\* or 350\* or 354\* or 361\* or 365\* or 367\* or 377\* or 381\* or 382\*

# DEGREEWORKS: PREREQUISITES

- If there is a \* next to a course that means there is a pre-requisite.
  - A pre-req is a requirement that must be met in order to take another course
- Clicking on hyperlink lists pre-req.



# DOUBLE MAJORS

- If you are a double major (i.e. Special Education and History) to see requirements of both majors, click on degree drop down to toggle between major requirements.

The screenshot displays two instances of a web application interface, likely for a university's student portal. The top instance shows a student's profile for 'Elementary Education' with a 'Degree' dropdown menu set to 'BSE'. The bottom instance shows a student's profile for 'Psychology' with a 'Degree' dropdown menu set to 'BS'. Both dropdown menus are highlighted with purple boxes, indicating the action of toggling between major requirements.

Find	Banner ID	Name	Degree	Major	Level	Classification	Last Audit
			BSE	Elementary Education	U	Freshman	Today

  

Find	Banner ID	Name	Degree	Major	Level
			BS	Psychology	U

# EXPLORING MAJORS: WHAT-IF FUNCTION

- If you are undecided or exploring majors, you can see the requirements of different majors using *What-if* function.

Worksheets Plans Notes Petitions GPA Calc

Worksheets > Format: Student View View Save as PDF Class History

History

What If	Requirement	Course	Description	Prerequisites	Credits	Term
	Multiculturalism Requirement	HIST 132	World History since 1500	~	(3)	2019 FALL
	United States and Massachusetts Constitutions Requirement	POLI 172	Intro to American Government	~	(3)	2019 FALL

Look Ahead

Legend

- Complete
- Complete except for classes in-progress
- Nearly Complete - see Advisor
- Not Complete
- (T) Transfer Class
- (\*) Any course number
- (\*) Prerequisites exist for this course
- (-) Range of Classes

**Undecided** Catalog Year: 2019-2020

- Major Not Declared **Still Needed:** Meet with your advisor (listed at top of page) to discuss potential majors  
All students must declare a major in order to graduate. Students should select a major by the end of the sophomore year, though many majors should be started sooner to finish within four years. The items below are all recommended steps for exploring and choosing a major.
- Have you explored the major options? **Still Needed:** Use the 'What If' Function (on the left side panel) to look at different majors
- Are you taking your CORE curriculum classes? **Still Needed:** Use your CORE curriculum requirements to experience different majors
- Have you thought about possible careers? **Still Needed:** Visit Career Services in RCC 104 or click here for their webpage
- Are you planning for an internship? **Still Needed:** Visit the Internship Office in RCC 102, email: internships@bridgew.edu or click here to visit their webpage
- Have you explored campus opportunities? **Still Needed:** Clubs, research & campus jobs can help you discover careers - See your advisor for more information

In-progress Credits Applied: 15 Classes Applied: 5

# EXPLORING MAJORS: WHAT-IF FUNCTION

- Just select the major(s) you are considering from the drop down menu then click “*Process What-if*”
- Don’t worry, running *What-if* doesn’t formally change your major, so feel free to run several.

The screenshot shows the 'What If' function interface. The 'Process What-If' button is circled in red. A large red arrow points to the 'Program' dropdown menu, which is currently set to 'Criminal Justice-BS'. Other fields include 'Catalog Year' (2019-2020), 'Level' (Undergraduate), 'Degree' (Bachelor of Science), and 'College' (Humanities and Social Sciences). A 'Minor' dropdown is also visible, currently set to '(pick a Minor)'. The interface includes a sidebar with navigation options like 'Worksheets', 'Plans', 'Notes', 'Petitions', and 'GPA Calc', and a legend for completion status.