Computer Renewal

Purpose
The purpose of this policy is to provide details on the process to renew all University computers.

Policy Statement
Information Technology will renew computers based on a predictable cycle in order to provide the most appropriate tools in support of teaching and learning at the University.

Applies to
All University computers purchased under this policy and paid for by central IT funds.

Responsibilities
- Information Technology will inventory all University computers. Inventory information will include purchase date, installation date, source of funds, etc.
- Information Technology will create a web site that specifies replacement cycles for each computer.
- All computers will be renewed every three to five years. Examples of current cycles are as follows:
  - Three to four years for faculty and professional staff,
  - Four to five years for less rigorous applications like kiosks and other browser based usage.
- Computer Renewal Committee will manage the purchase and distribution cycle.
- Computer Hardware Standards Committee will define computer standards for the renewal process.