

Computer Inactivity Timer Policy

Purpose	This policy is designed to describe the computer inactivity timer impacts members of the Bridgewater State University community.
Policy Statement	To improve security on the BSU network, all administrative desktop computers on the BSU campus, except for those located in academic labs and classrooms, and kiosks will be configured to require the user to login after 30 minutes of inactivity.
Applies to	All administrative desktop computers on campus, except for academic labs, classrooms, and kiosks.
Responsibilities	<p>IT will implement the 30 minute inactivity timer on all BSU-owned computers, except for those located in academic labs and classrooms, and kiosks.</p> <p>Following 30 minutes or more of inactivity, the inactivity timer will automatically lock the computer so no one else can access confidential data on the machine.</p> <p>When the faculty and staff members return, they will continue working where they left off by pressing Ctrl + Alt + Delete and entering their BSU password.</p> <p>The inactivity timer will not suspend or stop computer processes or applications running on the computer. Upon logging back in the user will be put into the computer's previous state prior to the inactivity timer execution.</p>

Policy Title:	Computer Inactivity Timer
Approved By:	Pat Cronin, Chief Information Officer
Approval Date:	April 2005
Date of Last Revision:	February 23, 2011
Policy Category:	IT Division